



KWAZULU-NATAL PROVINCE

TRANSPORT
REPUBLIC OF SOUTH AFRICA

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14 September 2021

Addendum 1.

ZNB 00350/00000/00/HOD/GEN/21/T

CLEANING SERVICES AT KZN DEPARTMENT OF TRANSPORT HEAD OFFICE, MOTOR TRANSPORT SERVICES, TRAFFIC TRAINING COLLEGE (INCLUDING CHURCH) AND THEMBALETHU BUILDING

DATE ISSUED:
14 September 2021

This Addendum No.1 comprises a total of **5 PAGES**, including this page.

Should you have any queries regarding the above, please contact me.

Yours faithfully

Wayne Evans
CHIEF FINANCIAL OFFICER

I/We acknowledge receipt of this Addendum No.1 and have made the required alterations to our bid documents.

BIDDER:.....

NAME OF SIGNATORY:.....

DATE:.....



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BRIEFING SESSION AND SITE VISITS: Page1

The **Non-Compulsory** Clarification Meeting will be held on Teams 21 September 2021 10H00AM
link <https://bit.ly/ZNB00350>

Non-Compulsory Site Inspection for HO and D Block 28 September 2021

Non-Compulsory Site Inspection for MTS, Thembaletu Building and Training College 29
September 2021 (see Attached annexure 2 for this date)



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ANNEXURE2

SECTION L

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

Not applicable as both the Clarification Meeting and the two Site Inspections are non-compulsory.



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ANNEXURE3

BREIFING NOTES TO CLEANING CONTRACT ZNB 00350/00000/00/HOD/GEN/21/T:

ANNEXURE	STANDARD BIDDING DOCUMENT	PAGE	NOTE
A			
ALL PAGES OF THE TENDER DOCUMENT MUST BE INITIALED BY THE SUPPLIER			
SECTION A	INVITATION TO BID	1	ENSURE FULLY COMPLETION AND TICK ALL RELEVANT TICKBOXS TO YOUR COMPANY
SECTION B	SBD 1 - TERMS AND CONDITIONS FOR BIDDING	3-4	READ AND UNDERSTAND ALL T&CS, FULLY COMPLETE DATE AND SIGN
SECTION C	SPECIAL INSTRUCTIONS REGARDING COMPLETION OF BID	5	READ AND UNDERSTAND FOR ANY ENQUIRIES CONTACT SANDILE NKALA 033 355 8975
SECTION D	REGISTRATION ON CENTRAL SUPPLIERS DATABASE	6	READ AND UNDERSTAND FOR ANY ENQUIRIES CONTACT SANDILE NKALA 033 355 8975
SECTION E	DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE	7	FULLY COMPLETE DATE AND SIGN
SECTION F	PRICING SCHEDULE	8-12	FULLY COMPLETE, ENSURE PRICES ARE ACCORDING TO UPDATED RATES FROM BCCCI FOR ALL ITEMS. PRICING BELOW BCCCI RATE WILL RESULTS IN DISQUALIFICATION. CHECK YOUR CALCULATIONS ADD UP CORRECTLY. ANY CORRECTIONS MUST BE INITIALED NEXT TO IT. DO NOT USE CORRECTION FLUID. RECALCULATE EACH TOTAL AND RECALCULATE ADDING UP OF TOTALS TO THE TOTAL SUM. ENSURE VAT AMOUNT IS CALCULATED AT 15%. ENSURE DATE AND SIGN. ATTACH VALID BCCCI CERTIFICATE, FALIURE TO DO SO WILL RESULTS IN DISQAULIFICATION.
ANNEXURE B	DECLARATION OF INTEREST	13-16	SBD 4, FULLY DECLARE AND COMPLETE, TICK ALL RELEVANT TICKBOXS (YES OR NO OR N/A) ENSURE DATE AND SIGN.
SECTION G			
SECTION H	PREFERENCE POINTS CLAIM FORM (SBD6.1)	17-25	NUMBER 4 IDENTIFY YOUR LEVEL OF BBBEE STATUS. SUBMIT ORIGINAL SWON AFFIDAVIT (NOT A COPY OR A CERTIFIED COPY) . ON YOUR AFFIDAVIT CLEARLY STATE THE DATE, MONTH AND THE YEAR OF YOUR LATEST FINANCIAL YEAR-END e.g. (28/02/2022). NUMER 6.1 RIGHT THE POINT THAT YOU ARE CLAIMING. NUMBER 7 FULLY COMPLETE DETAILS OF THE SUB CONTRACTING (REFER TO PAGE 41 ABOUT SUB-CONTRACTING DETAILS). ENSURE FULLY WITNESSED DATE AND SIGN.
	DECLARATION OF BIDDERS PAST SUPPLY CHAIN	26-27	SBD 8, FULLY DECLARE AND COMPLETE, TICK ALL RELEVANT TICKBOXS (YES OR NO) ENSURE DATE AND SIGN.



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	MANAGEMENT PRACTICE (SBD8)		
SECTION J	CERTIFICATE OF INDEPENDENT BID DETERMINATION (SBD9)	28-30	SBD 9, FULLY DECLARE AND COMPLETE, ENSURE DATE AND SIGN.
SECTION K	CONDITIONS OF BID	31-32	READ AND UNDERSTAND ALL, FULLY COMPLETE DATE AND SIGN
ANNEXURE C	GENERAL CONDITIONS OF CONTRACT (GCC)	33-40	READ AND FULL UNDERSTAND
ANNEXURE D	SPECIAL CONDITIONS OF CONTRACT (SCC)	41-43	READ AND FULL UNDERSTAND
SECTION L	CLARIFICATION BRIEFING	44	NOT APPLICABLE
SECTION M	AUTHORITY TO SIGN A BID	45-49	ENSURE FULLY COMPLETED, WITNESSED, DATE AND SIGN.
ANNEXURE E	SPECIFICATIONS	50-57	READ AND FULL UNDERSTAND
SECTION N	SCHEDULE OF VARIATION FROM GOODS OR SERVICES INFORMATION	58	IF APPLICABLE TO YOUR COMPANY FULL COMPLETE, DATE AND SIGN.
SECTION O	SCHEDULE OF ALTERNATIVE BIDS	59	IF APPLICABLE TO YOUR COMPANY FULL COMPLETE, DATE AND SIGN.